

**APPLICATION FORM FOR BIRTH CERTIFICATE**  
**(REGULAR REGISTRATION FOR INSTITUTIONAL BIRTH)**

To,

The Registrar of Birth and Death

Tura Municipal Board, Tura.

West Garo Hills, Meghalaya.

Sub:- Application for Birth Certificate Form No. 5

Sir/Madam,

With reference to the subject cited above. I have the honour to request you to kindly issue me a Birth Certificate Form No. 5

The necessary particulars are given below:

1. Name of the Child(IN BLOCK LETTERS): \_\_\_\_\_
2. Sex of the Child(IN BLOCK LETTERS): \_\_\_\_\_
3. Name of the Mother(IN BLOCK LETTERS): \_\_\_\_\_
4. Name of the Father(IN BLOCK LETTERS): \_\_\_\_\_
5. Date of Birth : \_\_\_\_\_
6. Place of Birth/Hospital Name : \_\_\_\_\_
7. Current Address of parents during delivery time: Town Address(if any)  
\_\_\_\_\_ P.O. \_\_\_\_\_  
P.S. \_\_\_\_\_ District \_\_\_\_\_  
State \_\_\_\_\_ Pin \_\_\_\_\_
8. Permanent Address of the Parents: Vill/Town: \_\_\_\_\_  
P.O. \_\_\_\_\_ P.S. \_\_\_\_\_  
District \_\_\_\_\_ State \_\_\_\_\_  
Pin \_\_\_\_\_
9. Enclosed:

**(1)Original Birth Record from the Institution/Baby Record.**

Date: \_\_\_\_\_

Yours Faithfully

Name: \_\_\_\_\_

Add: \_\_\_\_\_

Ph No: \_\_\_\_\_

# DECLARATION BY PARENTS FOR OBTAINING BIRTH CERTIFICATE

(To be reported within 1 day of occurrence of event)

I/We \_\_\_\_\_ S/o, D/o, W/o \_\_\_\_\_

R/o (complete address) \_\_\_\_\_ do hereby solemnly affirm and declare as under

1. That the exact and correct date of birth of my son/daughter \_\_\_\_\_  
Sex (Male/ Female/ Transgender) is \_\_\_\_\_ who born at  
(Complete Address) \_\_\_\_\_
2. That the name of Father of my above said son/ daughter is \_\_\_\_\_
3. That the mother of my above said son/ daughter is Smti. \_\_\_\_\_
4. Name of Child \_\_\_\_\_

The above information is true and correct to the best of my knowledge and belief and nothing has been concealed therein. In case of fraud even, action may be initiated against me/ us as per the provision laid down under Registration of Births and Deaths Act, 1969.

Signature of Mother

With her name

Mobile no. \_\_\_\_\_

E-mail ID(if any) \_\_\_\_\_

Signature of Father

With his name

Mobile No. \_\_\_\_\_

Email ID(if any) \_\_\_\_\_

(Note: Information of only mother will be required in case of single mother)